



# COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

## MEMORANDUM

**\*\*REVISED 09-15-2021**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** September 8, 2021

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of September 13, 2021

<b>Monday</b> <b>September 13, 2021</b>	Finance Committee – Budget Hearings	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	UW Extension Education Committee	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Tuesday</b> <b>September 14, 2021</b>	Human Services Board	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	County Board	7:00 p.m.	Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> <b>September 15, 2021</b>	Finance Committee – Budget Hearings	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Bridges Library System Board	4:00 p.m.	Videoconference OR Delafield Public Library 500 N. Genesee St, Delafield
<b>Thursday</b> <b>September 16, 2021</b>	Finance Committee – Budget Hearings	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	<b>*HOME Consortium Board (agenda added)</b>	<b>9:00 a.m.</b>	<b>Videoconference</b>
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>September 17, 2021</b>	Finance Committee – Budget Hearings	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	<b>**Finance Committee</b>	<b>Immediately Following Budget Hearings</b>	<b>Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson</b>
	Clean Sweep Event	3:00 p.m.	Watertown Street Department 811 S. First St, Watertown

<b>Saturday</b> <b>September 18, 2021</b>	Clean Sweep Event	8:00 a.m.	Watertown Street Department 811 S. First St, Watertown
	Lake Ripley Management District	9:00 a.m.	Teleconference OR  Oakland Town Hall N4450 CTH A, Cambridge
<b>Sunday</b> <b>September 19, 2021</b>	No Scheduled County Meetings		

**Finance Committee Agenda**  
**Jefferson County**  
Videoconference OR  
Jefferson County Courthouse  
311 S. Center Avenue, Room 203  
Jefferson, WI 53549

Date: Monday, September 13, 2021  
Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)	Kutz, Russell (Secretary)
Rinard, Amy	Jaeckel, George (Vice Chair)
Nelan, Conor	

Join Zoom Meeting  
<https://us06web.zoom.us/j/83183082430?pwd=RkZCQWV1WGduR3doUmNibUxDam5zQT09>

Meeting ID: 831 8308 2430  
Passcode: BUDGET

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Presentation of budget overview
8. Department 2022 Budget Hearings
  - a. UW Extension
  - b. Child Support
  - c. Veterans Service
  - d. Economic Development Consortium
9. Set future meeting schedule, next meeting date, and possible agenda items
10. Adjourn

Next scheduled meetings:      Wednesday, September 15, 2021 Budget Meeting  
   Thursday, September 16, 2021 Budget Meeting  
   Friday, September 17, 2021 Budget Meeting/Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)**

**OR**

**Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, September 13, 2021

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from June 14, 2021  
(Note: No meetings were held in July and August 2021)
7. Communications
8. Review of 2021 Departmental Budget
9. Review of 2022 Departmental Budget
10. Update on Regional Crops Educator
11. Update on Regional Dairy Educator
12. Update on Regional Natural Resources Educator
13. Discussion of Monthly Educator Reports (see attached written reports) – Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise)
14. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:  
October 11, November 8, December 13
15. Adjourn

Join Zoom Meeting

<https://zoom.us/j/91376750286?pwd=ZnN2WjZHUW1qWm5pYkttNVl4SnlPUT09>

Meeting ID: 913 7675 0286

Passcode: 940153

Dial by your location: +1 312 626 6799 US (Chicago)

Meeting ID: 913 7675 0286

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. *“Enriching people with knowledge, perspective, skills and aspirations.”* University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Jefferson County Courthouse  
311 S. Center Avenue, Rm 202  
Jefferson, WI 53549  
September 13, 2021  
9:30 a.m.

1. Call to order
2. Roll call and approval of agenda
3. Certification of compliance with open meetings law
4. Approval of minutes
5. Correspondence
6. Citizens present and/or comments
7. Report of the Drains
  - a. Drain 14 – Landowner Schaffer requesting clean out
  - b. Drain 44 – Chairman Hughes - Engineer Prunuske: new information for mapping
  - c. Drain 15Main, 15A, 15B, 15C and 15D – Date set for Landowner and Drain Board meeting: Monday, October 25, 2021
8. Previous agenda items needing further discussion
  - a. email from Blair Ward, Corporate Counsel
9. Any other business as allowed by law
10. Approval of invoices
11. Date for next meeting
12. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, Room 205**  
**Jefferson, WI 53549**

**Date:** Tuesday, September 14, 2021 **Time:** 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

**Meeting ID:** 942 8003 4464

**Passcode:** 750434

**One tap mobile**

+13126266799,94280034464# US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**

**Wineke, Michael**

**Kutz, Russell (Vice Chair)**

**Lund, Kirk**

**Nsibirwa, Sira**

**Racanelli, Gino**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September 14, 2021 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of August 10, 2021 Board Minutes
7. Communications
8. Discussion and Possible Action on electing a new Secretary
9. Review of the July 2021 Financial Statement
10. Discuss and Approve August 2021 Vouchers
11. Division Updates: Behavioral Health, Administration, Economic Support, Aging & Disability Resource Center, and Child and Family
12. Discussion and Possible Action on Recruiting for a Psychiatric Nurse Prescriber Position
13. Discussion and Possible Action on Aging Plan
14. Discussion and Possible Action on New 2021 Professional Service Contract (*CSP Training and Consulting, and Peer Support and Outreach*)
15. Discussion and Possible Approval of Budget updates
16. Discuss Potential Agenda Items for the October Board Meeting
17. Director's Report
18. Adjourn

**Next Scheduled Meetings:**

Tuesday, September 14, 2021, at 8:30 a.m.

Tuesday, October 12, 2021, at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

September 14, 2021

7:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Webinar OR [YouTube Livestream](#)

Register in advance for the County Board Meeting webinar:

[https://zoom.us/webinar/register/WN\\_N2ghwZR3TQenotKF1KEwmQ](https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL ORDER OF BUSINESS**
7. a. Public Hearing on Jefferson County Board Supervisor Tentative Redistricting Plan
8. **APPROVAL OF MINUTES FROM AUGUST 10, 2021**
9. **COMMUNICATIONS**
  - a. Notice of Planning and Zoning Public Hearing – September 16, 2021
  - b. Treasurer’s Report (Addendum)
10. **PUBLIC COMMENT**
11. **ANNUAL REPORTS**
  - a. County Clerk– Audrey McGraw
  - b. Emergency Management – Donna Haugom
  - c. Fair Park – Amy Listle
12. **BUILDING AND GROUNDS COMMITTEE**
  - a. Resolution – Entering into a contract with Maas Brothers Construction to provide construction management services for County building projects
13. **COUNTY ADMINISTRATOR**
  - a. Resolution – Granting an easement to Bertram Communications, LLC for the purpose of constructing and accessing a communications tower and equipment at the Sheriff’s Office Annex
14. **EXECUTIVE COMMITTEE**
  - a. Resolution – Adopting the Jefferson County Board Supervisor Tentative Redistricting Plan
15. **FINANCE COMMITTEE**
  - a. Resolution – Issuing General obligation Promissory Notes, Series 2021-A in an amount not to exceed \$8,000,000 for County building projects

[Link to Tentative Redistricting Plan](#)

- b. Resolution – Amending the 2021 Human Services Department Budget to include American Rescue Plan Act Funds
  - c. Resolution – Considering claim for personal injury of Mary Mess
  - d. Resolution – Considering the revised Jefferson County Library Funding Formula for non-county wide library services
16. **HUMAN SERVICES BOARD**
- a. Resolution – Creating one full-time exempt Advanced Prescriber position at Human Services
17. **PARKS COMMITTEE**
- a. Resolution – Authorizing County Conservation Aids Grant Application
18. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**
- a. Resolution – Accepting bids for demolition of properties acquired through the Flood Mitigation and Acquisition Program
19. **PLANNING AND ZONING COMMITTEE**
- a. Report – Approval & Denial of Petitions
  - b. Ordinance – Amending Official Zoning Map
  - c. Resolution – Denying Petition to Amend Official Zoning Map
- PUBLIC COMMENT** (General)
20. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
- a. Brian Henning, Waterloo, WI, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2022
  - b. Alice Mirk, Watertown, WI, to the Human Services Board for a 3-year term ending November 1, 2024
21. **ANNOUNCEMENTS**
22. **ADJOURN**

Next County Board Meetings Tuesday, October 12, 2021 Tuesday, October 26, 2021 7:00 p.m.
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**Finance Committee Agenda**  
**Jefferson County**  
Videoconference OR  
Jefferson County Courthouse  
311 S. Center Avenue, Room 203  
Jefferson, WI 53549

Date: Wednesday, September 15, 2021  
Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)                      Kutz, Russell (Secretary)  
                                    Rinard, Amy    Jaeckel, George (Vice Chair)  
                                    Nelan, Conor

Join Zoom Meeting  
<https://us06web.zoom.us/j/83183082430?pwd=RkZCQWV1WGduR3doUmNibUxDam5zQT09>

Meeting ID: 831 8308 2430  
Passcode: BUDGET

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Department 2022 Budget Hearings
  - a. County Clerk
  - b. Management Information Systems (MIS)
  - c. Planning and Zoning | Land Information
  - d. Human Resources
  - e. District Attorney
  - f. Administration
  - g. Emergency Management
  - h. Health Department
  - i. Parks
  - j. Highway Department
  - k. Medical Examiner
8. Set future meeting schedule, next meeting date, and possible agenda items
9. Adjourn

Next scheduled meetings:      Thursday, September 16, 2021 Budget Meeting  
    Friday, September 17, 2021 Budget Meeting/Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Wednesday, September 15, 2021**  
TIME: **4:00 p.m.**  
PLACE: **Delafield Public Library**  
**500 Genesee Street**  
**Delafield, WI 53018**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

*This meeting will be open to the public at the Delafield Public Library as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the ZOOM app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or [kkennedy@bridgeslibrarysystem.org](mailto:kkennedy@bridgeslibrarysystem.org)*

Join virtually via Zoom Meeting

<https://us02web.zoom.us/j/82709298615?pwd=dkM3Q2oreG1hRDQ5MXBTM21uNzMzQT09>

Meeting ID: 827 0929 8615  
Passcode: M5cNh2NH

Dial by your location: 1 312 626 6799  
Meeting ID: 827 0929 8615  
Passcode: 52707249

## **AGENDA**

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of August 2021 Meeting - Action
6. Approve Payment of Monthly Invoices - Action
7. Review Financial Reports August 2021 - Action
8. Reports: Director, Staff, APL, Resource Library
9. Resolution Honoring Rose Sura - Action
10. Library Memory Project StoryCorps Contract – Action
11. Authority Control Project Contract Amendment - Action
12. Final Bridges Library System Budget 2022 – Action
13. State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2022 – Action
14. System Director Evaluation Form and Process – Discussion and Possible Action
15. Bridges Library System Strategic Plan 2022 – Discussion
16. Closed Session - Discussion of Departmental Executive Assistant

*It is anticipated there will be a motion to convene in closed session pursuant to section 19.85 (1) (c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to review and consider the status and compensation of the Departmental Executive Assistant.*

17. Return to Open Session - Discussion/Possible Action regarding matter discussed in closed session
18. Next Meeting Date: Wednesday, October 20, 2021 (Hartland Public Library)
19. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

**Finance Committee Agenda**  
**Jefferson County**  
Videoconference OR  
Jefferson County Courthouse  
311 S. Center Avenue, Room 203  
Jefferson, WI 53549

Date: Thursday, September 16, 2021  
Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)  
Rinard, Amy  
Nelán, Conor

Kutz, Russell (Secretary)  
Jaechel, George (Vice Chair)

Join Zoom Meeting

<https://us06web.zoom.us/j/83183082430?pwd=RkZCQWV1WGduR3doUmNibUxDam5zQT09>

Meeting ID: 831 8308 2430

Passcode: BUDGET

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Department 2022 Budget Hearings
  - a. Library Service
  - b. Central Services
  - c. Land and Water Conservation
  - d. Clerk of Courts
  - e. County Board
  - f. Treasurer
  - g. Corporation Counsel
  - h. Human Services
  - i. Sheriff
  - j. Fair Park
  - k. Register of Deeds
8. Set future meeting schedule, next meeting date, and possible agenda items
9. Adjourn

Next scheduled meetings: Friday, September 17, 2021 Budget Meeting/Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Waukesha County CDBG Program  
Program Administrator  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

**The HOME Consortium  
Board of Directors Meeting  
Thursday, September 16, 2021 at 9:00 A.M.**

**This meeting will be held via the Microsoft Teams application and will be open to the public.**

Interested members of the public are encouraged to participate in the meeting via telephone.

To join the meeting:

- Dial 414-435-2078
- Enter the Access Code:490 972 937

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the August 12, 2021 Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. Independence Village, Inc. – Residential Care Apartments Application
7. Horizon West Condominiums Homeowner Rehabilitation Update
8. Adjournment

**The next HOME Board meeting is scheduled for Thursday, October 21, 2021**

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, September 16, 2021  
**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)  
**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY  
FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: September 16, 2021, 07:00 PM Central Time (US and Canada)  
Meeting ID: 957 3344 0565  
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing on Thursday, September 16, 2021 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM AGRICULTURAL A-1 TO A-2, AGRICULTURAL & RURAL BUSINESS**

**R4322A-21 – Donald Popp/Hickory Wood Ranch LLC Property:** Rezone 0.482 ac of PIN 006-0716-1644-000 (36.95 Ac) to enlarge an existing A-2 zone at **N6189 County Rd F**, Town of Concord. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU2075-21 – Donald Popp/Hickory Wood Ranch LLC Property:** Conditional use for storage of non-farm equipment in a proposed A-2 zone at **N6189 County Rd F**, Town of Concord. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-3, AG/RURAL RESIDENTIAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

**R4348A-21 – Scott Jilek:** Rezone 0.421 ac of PIN 016-0514-1513-004 (35 Ac) at **N1538 County Rd K** in the Town of Koshkonong. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU2085-21 – Scott Jilek & Amanda Collins:** Conditional use for a concrete contractor business in a proposed A-2 zone at **N1538 County Rd K**, Town of Koshkonong. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-3, AG/RURAL RESIDENTIAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

**R4349A-21 – Ryan Rittenhouse:** Rezone a 1-ac A-3 lot adjacent to **W8743 Danielson Rd** to A-2. The site is in the Town of Sumner, on PIN 028-0513-0921-002 (1 Ac). This is in accordance with Sec 11.4(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU2086-21 – Ryan Rittenhouse:** Conditional use for a plumbing/sewer and drain company business storage and shop near **W8743 Danielson Rd** in the Town of Sumner on PIN 028-0513-0921-001 (1 Ac). This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4350A-21 – Kimberly & Richard Heine:** Create a 1-ac lot at the intersection of **Bakertown and North Helenville Rd** in the Town of Farmington from part of PIN 008-0715-3522-000 (40 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4351A-21 – Katzman Farm Inc:** Create a 3-ac farm consolidation lot at **N3021 Schmidt Rd**, and 2.5-ac and 3.5-ac building sites adjoining from part of PINs 010-0615-2823-000 (17 ac) and 010-0615-2914-000 (40 Ac) in the Town of Hebron. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4352A-21 – Garry Schmidt/Schmidt Family Ag Farm LLC:** Create a 1.03-ac lot on **State Rd 106** in the Town of Hebron from part of PIN 010-0615-3544-000 (33.288 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4353A-21 – Tim Otterstatter/Jean A Rupnow Trust Property:** Create a 1.61-ac farm consolidation lot around the home at **N8658 River Valley Rd**, Town of Ixonia from part of PIN 012-0816-1541-000 (40 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4354A-21 – Tim Otterstatter/Jean A Rupnow Trust Property:** Create a 1.36-ac new building site on **River Valley Rd** from part of PIN 012-0816-1541-000 (40 Ac) in the Town of Ixonia. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4355A-21 – Tim Otterstatter/Jean A Rupnow Trust Property:** Rezone 8.64 ac of PIN 012-0816-1541-000 (40 Ac) on **River Valley Rd** in the Town of Ixonia. This is in accordance with Sec 11.04(f)12 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4356A-21 – Randy & Nancy Vail/Steven & Barbara Bendall Trust Property:** Create a 1-ac building site near **N8041County Rd Y**, Town of Watertown, from part of PIN 032-0815-3012-000 (64.543 Ac.) This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU2087-21 – Jessica & Brian Heinz:** Conditional use to allow storage of contractor's equipment for tree removal/trimming in an existing A-2 zone at **N2311 Frommader Rd**, Town of Hebron. A 2,560 square foot shop is being proposed on PIN 010-0515-0124-003 (35.341 Ac). This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2088-21 – Old World Investments LLC:** Conditional use for an extensive on-site storage structure in a Community zone, Town of Ixonia, on PIN 012-0816-2513-011 (1.59 Ac). This is in accordance with Sec 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2089-21 – Old World Investments LLC:** Conditional use for a 4-unit multiple dwelling unit structure with 2 commercial tenant spaces at **N7970 Ski Slide Rd** in a Community zone. The site is in the Town of Ixonia on PIN 012-0816-2513-011 (1.59 Ac). This is in accordance with Sec 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2091-21 – David P Witte:** Conditional use for an extensive on-site storage structure, 1,536 sq ft and 20' 8" in height at **N853 Long Dr** in the Town of Koshkonong. The site is on PIN 016-0513-2511-021 (1.958 Ac) in a Residential R-2 zone. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

**CU2092 -21 – Israel & Sarah Ocegüera:** Conditional use for a third dog in a Residential R-1 zone at **N3909 Jefferson St** in the Town of Sullivan on PIN 026-0616-1724-008 (0.875 Ac). This is in accordance with Sec 11.04(f)1 of the Jefferson County Zoning Ordinance.

**CU2090-21 – Rock Road Companies Inc/Charles & Cathy Naber Property:** Conditional use for extension of a mineral extraction CUP and to include blasting and processing of limestone at **W7201 Vickerman Rd** in the Town of Koshkonong. The site is part of PIN 016-0514-3121-000 (45 Ac) in an A-1 Agricultural zone. This is in accordance with Sec 11.04(f)6 of the Jefferson County Zoning Ordinance. A permit has previously been issued for the mineral extraction; this is under consideration for an update to that permit.

A Reclamation Plan and permit was renewed on February 16, 2021 which meets the criteria of NR 135 and Jefferson County Ordinance and reviewed by the Jefferson County Land & Water Conservation Department. This Conditional Use Permit request will require an update to the currently approved Reclamation Plan and Permit.

Wisconsin Administrative Code Chapter NR 135.20 and Jefferson County Ordinance allows for a public informational hearing regarding the reclamation plan. All reclamation related public testimony shall be considered upon final review of the plan. The plan is available for public viewing in the Land & Water Conservation Department, Room 113 of the Jefferson County Courthouse. Please call the Land & Water Conservation Department at 920-674-7110 or 920-674-7117 to set up an appointment for viewing the plan.

**FROM R-2, RESIDENTIAL (UNSEWERED); A-T, AG TRANSITION AND A-1, EXCLUSIVE AG TO  
R-1, RESIDENTIAL (SEWERED) AND N, NATURAL RESOURCE**

**R4346A-21, R4347A-21 & CU2084-21 – John & Ann Didion:** Create an R-1 zone from PINs 022-0613-0433-000 (33.29 Ac), 022-0613-0434-000 (8.69 Ac) and part of 022-0613-0544-000 (26.718 Ac) that will include a planned unit development. Create an N zone from part of 022-0613-0544-000. The site is in the Town of Oakland near the intersection of **County Rd A and US Hwy 18**. This is in accordance with Sec 11.04(f)1 and 11.04(f)12 of the Jefferson County Zoning Ordinance.

**Finance Committee Agenda**  
**Jefferson County**  
Videoconference OR  
Jefferson County Courthouse  
311 S. Center Avenue, Room 203  
Jefferson, WI 53549

Date: Friday, September 17, 2021

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)  
Rinard, Amy  
Nelan, Conor

Kutz, Russell (Secretary)  
Jaeckel, George (Vice Chair)

Join Zoom Meeting

<https://us06web.zoom.us/j/83183082430?pwd=RkZCQWV1WGduR3doUmNibUxDam5zQT09>

Meeting ID: 831 8308 2430

Passcode: BUDGET

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Department 2022 Budget Hearings
  - a. Outstanding Department Budgets
  - b. 2022 Capital and 5 Year Capital Plan
  - c. General Revenues; General Expenditures (Contingency)
  - d. Fee Schedule
  - e. Fund Balance Policy
  - f. Finance and Debt Service
  - g. Set Tax Levy
8. Discussion on investment advisor fees
9. Discussion and possible action on request for out-of-state travel for Human Services Department
10. Discussion on In Rem Foreclosure Public Notice Requirements
11. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
12. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
13. Reconvene in open session for action on closed session items if necessary
14. Discussion and possible action on 2021 projections of budget vs. actual revenues and expenditures
15. Review of the financial statements and department update for July 2021-Finance Department
16. Review of the financial statements and department update for July 2021-Treasurer's Office
17. Review of the financial statements and department update for July 2021-Child Support
18. Update on contingency fund balance



19. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
20. Review of invoices
21. Set future meeting schedule, next meeting date, and possible agenda items
22. Adjourn

Next scheduled meetings:

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Jefferson County Watertown Clean Sweep Event**

Watertown Street Department  
811 South First Street  
Watertown, WI

Friday, September 17<sup>th</sup>, 2021 from 3:00 – 5:30 p.m.  
Saturday, September 18<sup>th</sup>, 2021 from 8:00 – 10:00 a.m.

## **Agenda**

Members: Dick Schultz, Greg David, Jeff Johns, Anita Martin & Jeff Smith  
Staff: Caitlin McAleavey

1. Watertown Clean Sweep Event

A. Place: Watertown Street Department  
811 South First Street  
Watertown, WI 53094

B. Time: Friday, September 17<sup>th</sup>, 2021 from 3:00 – 5:30 p.m.  
Saturday, September 18<sup>th</sup>, 2021 from 8:00 – 10:00 a.m.

2. Please notify Caitlin McAleavey if you plan to attend.

Phone: (920) 674-7430

Email: [cmcaleavey@jeffersoncountywi.gov](mailto:cmcaleavey@jeffersoncountywi.gov)

This is a Solid Waste Committee event; no business will be conducted!

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Lake Ripley Management District  
Meeting of the Board of Directors  
September 18, 2021, 9:00 AM  
N4450 County Road A  
Cambridge, Wisconsin, 53523  
Agenda**

Due to COVID-19 precautions, this meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. It is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of July 17, 2021 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
  - a. Field Technician update
  - b. CBCW update
- VI. New Business
  - a. Grants Resolutions discussion and possible action
    - i. Banded Killifish
    - ii. Clean Boats, Clean Waters
    - iii. Water Quality Monitoring
  - b. Harvester Storage discussion and possible action
  - c. Draft Lake Management Plan discussion and possible action
- VII. Old Business
  - a. Conservation Easement discussion and possible action
  - b. Weed Harvester update
  - c. Letter of Support – Jefferson County Soil Builders discussion and possible action
  - d. Lake Manager Evaluation form discussion and possible action
  - e. Discussion and possible action on land purchase for the benefit of the LRMD

[Meeting may enter Closed Session [as per §Wis. Statute 19.85 (1)(e) to consider land purchase]
- VIII. Return to Open Session
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair

**\*DISCLAIMER: Any item on the agenda can have possible discussion and action.**

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on September 13, 2021. Posted to the Jefferson County website ([www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov)). Scheduled to be published in Cambridge News newspaper on the day of September 16, 2021.